Apprenticeship Recruitment Event

Thank you for registering to attend our Apprenticeship Recruitment Event

Date: Thursday 18th April 2024 Time: 3pm – 6pm

Location: Newcastle City Library

What will happen at the event?

This event will allow attendees the opportunity to learn more about the apprenticeship opportunities we have on offer.

You can speak to us about the apprentice roles we have available, and we can provide you with more information about the role, the training involved, the application process and answer any questions you have. Each role will have their own table and each table will be signposted.

Please visit one of the registration desks on arrival and a member of staff will check you in. You will be given an information pack, and our staff can answer any questions you have.

You can arrive and leave the event at any time between 3pm and 6pm.

How do I get to Newcastle City Library?

City Library is located at the heart of the city centre on the corner of John Dobson Street and New Bridge Street West.

Parking

Limited on-street parking available on Lisle Street next to City Library or parking in Saville Place Car Park (entry from Durant Road). Check signage for the tariff and length of time you can park.

Public Transport

The City Library is a 5-minute walk from Monument Metro Station. It is a 10-minute walk from Haymarket and Eldon Square Bus Stations.

Cycling

Cycle racks outside the library on John Dobson Street, New Bridge Street West and Princess Square.

You can plan your journey to the City Library in **Google Maps**

Where in Newcastle City Library is the event going to be held?

The room the event will be held in is called the 'Bewick Room'. This is on Level 2 of the City Library.



The main entrance has level access and automatic doors leading to Level 1. If you enter through this door, go up the stairs straight ahead of you or take the lift to Level 2. Straight ahead of the exit to the lift, and to the left of the stairs, is the Bewick Room.



A second entrance from Princess Square, also has level access and automatic doors leading to Level 2. When you enter through this door, the Bewick Room is on your left.



This is a photo of what the room looks like when it is empty. For this event, a number of tables will be set up around the room. When you arrive, please visit one of the registration desks which will be located at the entrance of the Bewick Room.

There will also be advisors from our partner organisations who can help you with your application if you feel you need it. They will be located in the Work and Thrive Central Hub, which is located across from the Bewick Room.

If I need a break, where do I go?

Please feel free to leave the room at any time if you need to. There is a cafe space outside the room with tables and chairs.

Where are the toilets?

There are standard and accessible toilets just outside of the room that the event is held in.

If I have any questions before the event, who can I talk to?

For more information about the accessibility of the venue, have a look at the City Library's Accessible page $\underline{\text{here}}$

If you have any questions about the event, please email apprenticeships@newcastle.gov.uk

If I have any questions at the event, who can I talk to?

We will several members of staff at the event to answer any questions. They will be wearing a Council or Your Homes Newcastle lanyard and ID badge.

Thank you

Thank you for signing up to this event and we look forward to seeing you on the 18th of April.